



Election Sign Permit Application

Election Sign By-Law XXXX

Part I – Instructions to Applicant

Please print or type information (except signatures).

Submit the following:

- Election Sign Application**
- Proposed Election Sign sketch with dimensions**
- Refundable Fee Payment** (by cash, debit card or cheque) in the amount of:

<input type="checkbox"/> Candidate for Mayor	\$200.00	<input type="checkbox"/> Registered Third Party	\$100.00
<input type="checkbox"/> Candidate for Deputy Mayor	\$200.00	<input type="checkbox"/> Provincial Candidate	\$200.00
<input type="checkbox"/> Candidate for Councillor	\$100.00	<input type="checkbox"/> Federal Candidate	\$200.00
<input type="checkbox"/> Candidate for School Board Trustee	\$100.00		

Part II – Applicant Information

Name of Applicant

Surname (or Corporation/Union Name):

First Name (or Corporation/ Union Representative):

Nomination for the Office of:

Ward Number:

Contact information

Street:

Town:

Postal Code:

Phone Number:

Cell Phone Number:

Email:

Part III – Declaration by Applicant

I, _____ acknowledge the following: (*initial each box*)

- Payment of a **refundable fee**, which entitles the Applicant to place election signs in accordance with the Town’s Election Sign By-Law _____
- In seeking issuance of an Election Sign Permit the Applicant has read and reviewed all provisions and shall ensure compliance with the Town of Essex Election Sign By-Law _____



- The Applicant shall not place or permit to be placed an Election Sign outdoors within the geographical limits of the Town of Essex except in accordance with the Town’s Election Sign By-Law [REDACTED]
- In seeking issuance of an Election Sign Permit the Applicant is in agreement to indemnify the Town of any costs incurred relating to Town enforcement to ensure compliance with the provisions of the Town’s Election Sign By-Law [REDACTED]
- Upon any violations or failure to comply with the requirements of the Town’s Election Sign By-Law 2028 as determined at the sole discretion of the Clerk, the Clerk reserves the right to retain (in whole or in part) or refund (in whole or in part) the Election Sign Permit Deposit as per the Town’s Election Sign By-Law [REDACTED]
- The Applicant shall not place or permit to be placed an Election Sign for a municipal election earlier than the day that the Applicant has been nominated or appointed and no earlier than, 45 days prior to voting day in the year of the regular election; or nomination day for a by-election. As per the Town’s Election Sign By-Law [REDACTED]
- Every Applicant shall remove all the Applicant’s Election Signs within 5 business days immediately following 11:59 p.m. of the day of the election as per the Town’s Election Sign By-Law [REDACTED]

Date:

Signature of Applicant:

Part IV – Permit with Authorization by Clerk or Designate

Office Use Only

Election Sign Deposit Paid Yes No

Proposed election sign sketch with dimensions Yes No

Authorization by Clerk or Designate
 I, the undersigned Clerk or Designate of the Corporation of the Town of Essex, have examined the Election Sign Application of the aforesaid Applicant and am satisfied that the Application is in compliance with the Town’s Election Sign By-Law 2028

Date:

Signature of Clerk or Designate:

Personal information on this form is being collected under the authority of the *Municipal Elections Act, 1996, Canada Elections Act* and *Election Act* and will be used for the nomination process for office and will be available for public inspection in the office of the Clerk, Town of Essex, until the next election. Questions about this collection of personal information may be directed to the Town Clerk.