



# Terms of Reference

## Arts, Culture and Tourism Committee

Authorizing or Mandating Legislation: None

Procedural By-Law: By-Law Number 2159, as amended from time to time

Approved: March 20, 2023 – Council Resolution R23-03-105

Evaluation Date: August 2026

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### 1.0 PURPOSE

- 1.1 To actively promote and advise Council on matters, issues and policies pertaining to arts, culture, and tourism impacts within the municipality.
- 1.2 To promote the general betterment and positive self-image of our community using the identified strengths that exist in the community.

### 2.0 COMMITTEE PARTICULARS

2.1 **Type:** Advisory Committee

2.2 **Resources:**

- a) Staff Support: Recreation and Culture Division
- b) Number of Council Members: One
- c) Number of Community Members: Maximum of seven

2.3 **Term:** January 1, 2023 to November 14, 2026

2.4 **Meeting Frequency:** Monthly

2.5 **Remuneration:** None

### 3.0 SCOPE OF WORK

3.1 The Arts, Culture and Tourism Committee shall:

- a) Identify arts, cultural and tourism opportunities by providing advice to groups on how connections with the community and collaborations between organizations can be strengthened;
- b) Support projects that promote art, culture and tourism for the community at large;
- c) Provide a forum for dialogue, where groups or individuals can present comments and ideas for the creation of art, culture and tourism within the community;
- d) Advise Council on initiatives pertaining to the acquisition of public art, whether by donation, commission, or fundraising.

### 4.0 REQUIRED SKILLS

Critical Thinking/Analysis  
Stakeholder Relations

Project Management  
Communications