



**The Corporation of the Town of Essex**

**Addendum 1**

**Request for Proposal RFP-CD-23-001**

**Superintendent and Caretaker of Cemeteries**

Closing Information:

Date: February 15, 2022

Time: 3:00.00 PM Local Time

Location: Town of Essex Municipal Offices  
33 Talbot Street South  
Essex, Ontario N8M 1A8

## Question and Answer

Q.1 The current contract runs to April 15, 2023, and this proposal indicates that the new contract is to begin Apr 1, 2023.

A.1 Section 12 Terms of Contract has been changed to:-

The term of the contract is three (3) years and is expected to commence April 15, 2023 to April 14, 2026 with an option to renew for two (2) years to be exercised at the sole discretion of the Town of Essex.

Q.2 Regarding the frost pans, tanks and burners, please confirm whether the Town of Essex owns these items, and the Town is responsible for the costs to maintain/repair or replace those items and the proponent will be responsible for propane gas fill-ups.

A.2 Yes, the Town of Essex owns these items. The Town is responsible for the costs to maintain/repair or replace those items and the proponent will be responsible for propane gas fill-ups.

**END**