



SHORT TERM RENTAL UNIT

Licensing Requirements

Provide the following documentation:

- Proof of ownership of the STRU (Individual, Corporation or Partnership).
- Proof of operations such as rental receipts, advertisements, etc.
- Proof of Insurance which includes limited liability of no less than two million dollars per occurrence for property damage and bodily injury.
- A site plan of the exterior and a floor plan of the interior of the STRU depicting.
 - all entrances and exits to and from the building
 - the use of each room, including the proposed occupancy
 - the location of smoke alarms, fire extinguishers, carbon monoxide alarms, and early warning devices
 - related site amenities including other buildings, structures, and open burn/campfire location on the land
 - the parking spaces required in accordance with section 1.1 h) of Schedule "B" of this By-Law 2025
- Contact person available to attend the STRU at all times.

Demonstrate full compliance with the following:

- STRU Zoning By-Law 2150
- STRU By-Law 2025.
- Full Compliance with:
 - *Building Code Act, 1992, S.O. 1997, c.4*
 - *Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4, and*
 - *Electricity Act, 1998, S.O. 1998, c. 15, Sched. A, or any regulations made under it.*

Complete the following:

- Obtain Zoning approval from the Town Planner.
- Payment of non-refundable Fire Inspection Fee in the amount of \$130.50 +HST.
- Complete Fire inspection and obtain Fire Department Approval.
- Payment of non-refundable licensing fee in the amount of \$700 (License is renewed every 3 years).
- Submit application to STRU Licensing Administrator to obtain Licensing.