



Utility Construction Municipal Consent (MC) Permit

DATE: _____

Permit No. _____

1. LOCATION

The following proposed works will be carried out at _____
as shown on the enclosed Plan No. _____, dated _____
County Consent Required? Yes No

2. TYPE OF WORK

Construct / Install New Repair / Replace Existing Relocate Existing

3. WORKS TO BE COMPLETED

Main Installation Pedestal Directional Bore
 Service Connections Poles Open Trench
 Other Road Crossings Dig and Repair

Please describe: _____

4. CONSTRUCTION PERIOD

Start Date: _____ Completion Date: _____

5. WORK DONE BY

Bell Canada ELK Union Gas/Enbridge
 Cogeco Hydro One Other:

Contact Name: _____ Emergency Contact Name: _____

Phone Number: _____ Emergency Phone Number: _____

6. INSURANCE & INDEMNIFICATION (Minimum \$2,000,000 Liability Required)

Insurance Provider _____

Liability Insurance Policy No. _____

- Permit Application
- Plan/drawings detailing location and extent of proposed works
- Insurance Certificate (With Town of Essex named as additionally insured)
- Permit Fee (Cheque made payable to the Corporation of the Town of Essex)

THE APPLICANT AGREES TO ALL CONDITIONS SHOWN HEREIN AND AS SHOWN ON THE REVERSE SIDE OF THIS PERMIT

Print Name: _____ Title: _____

Signature: _____ Date: _____

Please send complete package by mail or electronically to operations@essex.ca

****TOWN USE ONLY****

Design Modifications: _____

Permit Issuance Date: _____

Permit Issued By: _____

As-builts received? Yes No

THIS PERMIT EXPIRES ONE (1) YEAR FROM DATE OF ISSUE

Conditions of Permit Issuance

General:

1. This permit is not valid until a copy, signed by an Infrastructure Services Manager, is received from the Town of Essex.
2. Two copies of detailed construction plans must be submitted with this permit.
3. All works carried out under this permit must be in conformance with current Town of Essex standards and requirements.
4. Prior to commencing work, locates must be obtained from all utilities' plant within the project area.
5. All changes and/or deviations from the approved plans and/or locations shall be subject to re-approval by the Town of Essex.
6. The site, as detailed in the approved plans, must be restored to the satisfaction of the Town of Essex.
7. "As Constructed" drawings, based on in situ measurements, are required to be submitted to the Town of Essex for any new installations.
8. If the applicant has a valid agreement with the Town of Essex that governs the requirement to obtain permits and do work in the right-of-way, and there is a difference between the terms and condition herein verses what is contained in the agreement, then the agreement shall prevail.

Installation / Placement:

1. A minimum clearance of one (1) metre must be maintained between existing infrastructure and proposed installations.
2. A minimum depth of one metre below the bottom of an existing ditch must be maintained for all crossings. Depth below rivers, creeks or municipal drains will be determined by the Town of Essex prior to permit issuance.
3. Approval of proposed installations with less than minimum clearances will require the affected existing infrastructure to be spotted / day-lighted at areas of potential conflict, by means of hydrovaccing, at the Applicant's expense.

Road Cut / Excavation:

1. Positive drainage shall be maintained during the course of work.
2. All utilities' infrastructure shall be protected and supported, to the satisfaction of the affected utility.
3. The Applicant shall not cut, trim or interfere with any trees (including roots) in the right-of-way without approval by the Town of Essex.
4. The road shall not be closed without the written consent of the Manager of Operations.
5. Property owners and/or residents shall receive a minimum of 24 hour written notice prior to temporary closing of an entrance, unless it is an emergency.
6. The Applicant agrees and accepts full responsibility to supply, maintain, clean and place all barricades, warning signs, delineators and flashing lights necessary for the protection of the public and the safe operation of the installation at the Applicant's own expense, and comply with all other applicable requirements of the Ontario Traffic Manual, Book 7, latest revision. (Note: This manual depicts minimum standards, additional signing may be required.)
7. All disturbed or affected areas will be maintained and restoration guaranteed, for one year after complete acceptance of this work by the Town of Essex at the Applicant's expense.

Insurance and Indemnification:

The Applicant agrees to:

1. Accept full responsibility for the protection of all utilities' plant, private property and persons affected by its operations.
2. Provide proof of liability insurance (\$2,000,000 minimum), naming the Town of Essex as additional insured.
3. Indemnify and save harmless the Town of Essex from all actions, incorrectly or negligently performed by the Applicant as required by the terms of this permit or the By-law, and will be responsible for damages, injuries, or accidents resulting from any of his/her operations, or caused by reason of construction, maintenance or existence of the Road Cut or Excavation, or materials, plants, equipment used in connection with the construction, maintenance or existence of the Road Cut or Excavation.

Failure to comply with all conditions will void this permit.