



Schedule K

Town of Essex Building Department

Applicable Law Checklist for Residential Buildings

Pursuant to Section G of an application to Construct or Demolish

For use by Principal Authority

Application No.	Address	Date
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The following approval processes must be completed if they apply to this project, before a building permit can be issued. This listing is provided for convenience purposes only and does not necessarily describe every approval which may be necessary. For more detailed information about the application of these laws to any project, please contact the list agency, or refer to the actual text of the legislation. For assistance in completing this form, please contact the Town of Essex, Building Department at (519) 776-6476.

Completing this form accurately and providing necessary documents will expedite the issuance of your building permit.

Please check (✓) the items that apply and attach approval documents where applicable.

TOWN OF ESSEX	▼ FORM OF APPROVAL REQUIRED	DOCUMENTS RECEIVED ▼
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Planning & Zoning

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|--|--|-------|
| <input type="checkbox"/> MINOR VARIANCE <i>Planning Act s. 45</i>
Where application doesn't comply all zoning provisions | Final & Binding decision by Committee of Adjustment
Contact: Chad Jeffery (519) 776-7336 Ext 14 | _____ |
| <input type="checkbox"/> ZONING BYLAW AMENDMENT <i>Planning Act s. 34 or 38</i> Where development required amended zoning | Zoning Bylaw final & Binding
Contact: Chad Jeffery (519) 776-7336 Ext 14 | _____ |
| <input type="checkbox"/> HOLDING PROVISION BYLAW <i>Planning Act s. 34</i>
Where development has H designation | Registration of Plan or Deed
Contact: Chad Jeffery (519) 776-7336 Ext 14 | _____ |
| <input type="checkbox"/> DIVISION OF LAND <i>Ref. Planning Act VI</i> Where land division required for zoning compliance | Registration of Plan or Deed
Contact: Chad Jeffery (519) 776-7336 Ext 14 | _____ |
| <input type="checkbox"/> SITE PLAN CONTROL <i>Planning Act s. 41</i> For development in site plan control areas | Approval of Site Plan
Contact: Chad Jeffery (519) 776-7336 Ext 14 | _____ |
| <input type="checkbox"/> HERITAGE APPROVAL <i>Ontario Heritage Act s. 33, 34 or 42</i> Where property is designated under the Heritage Act or is in a heritage conservation area | Consent of Council to add, alter or demolish
Contact: Jerry Marion (519) 776-7336 Ext 12 | _____ |
| <input type="checkbox"/> BUILDING FORTIFICATIONS
Where building is fortified against entry | Compliance with Town of Essex Property Standards Bylaws | _____ |

ESSEX REGION CONSERVATION AUTHORITY	▼ FORM OF APPROVAL REQUIRED	DOCUMENTS RECEIVED ▼
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|---|---|-------|
| <input type="checkbox"/> ERCA PERMIT <i>Conservation Authorities Act s. 28</i>
Where construction is in a fill regulated area or floodplain, or may interfere with a watercourse | Construction & fill permit
Contact: Essex Region Conservation Authority (519) 776-5209 | _____ |
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PROVINCIAL APPLICABLE LAWS	▼ FORM OF APPROVAL REQUIRED	DOCUMENTS RECEIVED ▼
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Environment

Ministry of the Environment

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|---|--|-------|
| <input type="checkbox"/> <i>Environment Assessment Act s. 5</i>
Major industrial or commercial enterprises & Government projects | Minister's approval of Terms of reference & EA
Contact: MOE Assessment & Approvals 1-800-461-6290 | _____ |
| <input type="checkbox"/> MOE CERTIFICATE OF APPROVAL <i>Environmental Protection Act s. 9</i> Where building may discharge contaminants | Certificate of Approval issued by MOE
Contact: MOE Investigations & Enforcement 1-416-326-4840 | _____ |
| <input type="checkbox"/> BROWNFIELD REDEVELOPMENT
Where industrial, commercial or community property changed to institutional, residential or parkland use | Record of Site Condition field with MOE
Contact: Tim Krsul, MOE Central Region 1-416-326-4840 | _____ |

Highways

Ministry of Transportation

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|--|---|-------|
| <input type="checkbox"/> <i>MTO PERMIT</i> Public Transportation Act s. 34/38
Where construction is adjacent to a highway, or is within 800m of highway & will generate major traffic | Building & Land Use permit issued by MTO
Contact: Jack Hitchcock, Chatham office | _____ |
|--|---|-------|

DECLARATION BY APPLICANT	Please check either Line 1 or Line 2
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- | | |
|--|--|
| <input type="checkbox"/> 1. All applicable law approvals have been completed and approval documents are attached to this application. | |
| <input type="checkbox"/> 2. The proposed construction or demolition requires one or more applicable law approvals which have not yet been completed. | |

I have authority to act on behalf of the Corporation or Partnership with respect to this application .

<u>Name:</u> _____	<u>Signature:</u> _____	<u>Date:</u> _____
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